



Offer of donation form

Thank you for your interest in donating an item to the Western Australian Museum. The WA Museum is committed to developing a significant and sustainable collection following ethical and legal guidelines. For these reasons, all offers of donation are subject to a rigorous assessment process. To help us with this process, please complete and return the information requested below as fully as possible.

Please also refer to our [Collection Policy \(PDF 676KB\)](#) for further information on our collecting areas and procedures.

Once completed, please return this form and photographs to reception@museum.wa.gov.au.

Your details	
1 Name	
2 Address	
3 Phone	
4 Email	
5 Are you the legal owner of the item?	
6 If you are acting on behalf of someone else, please provide their details.	

Item details	
<p>7 What are you offering? <i>For example: The item's name, description, number of objects/parts, etc.</i></p>	
<p>8 What is your relationship to the item? <i>For example: Belonged to a family member, purchased, found, etc.</i></p>	
<p>9 Where, when, and how was it used?</p>	
<p>10 Who made it? Are there any makers' marks or inscriptions? <i>Please note any other marks or inscriptions.</i></p>	
<p>11 Please describe the item's condition. <i>For example: Has it been restored, repaired, or altered in any way? Is it complete?</i></p>	

Item details (continued)	
12 Dimensions	
13 Materials	
14 Current location of the item	

Documentation	
15 Photos included? <i>Please include clear digital photographs of the item.</i>	
16 Do you have any additional photographs or supporting documentation from the item's period of use? <i>If so, please provide details and/or copies.</i>	

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Your form will be forwarded to the relevant curator, who may contact you for further information. The assessment process may take several months to complete, but a curator will be in contact to inform you of the process and decision.