

## PHYSICAL AND SENSORY

Detailed information about physical and sensory access is provided in a series of brochures prepared by Accessible Arts that are available on the MGNSW website

Museum and Gallery considerations	Possible solutions
Public transport and vehicle access	<ul style="list-style-type: none"> <li>• Find out the nearest public transport stop to your location and what sort of disabled access they provide.</li> <li>• Provide information in brochures and website including type of public transport, general hours of operation, timing between services and distance from the transport stop to your site (mention if it is a flat route or not)</li> <li>• Provide information about carparking on site or nearby including any associated costs, disability carparking spaces and the distance to the entrance</li> </ul>
Entrance	<ul style="list-style-type: none"> <li>• Ensure the entrance is easy to locate through appropriate signage etc.</li> <li>• Include information about disabled access is included in entrance signage, brochures and website. In particular directions for vehicles such as which entrance to use and how close to the entrance vehicles can come</li> <li>• If there are steps, can you fit a ramp or provide an alternative dignified entry point for people with physical disabilities?</li> </ul>
Signage including labels and wall panels	<ul style="list-style-type: none"> <li>• Use large, clear fonts such as Arial or Helvetica</li> <li>• Where possible position signage at eye level (signs at floor level are difficult to read with bifocal glasses)</li> <li>• Large print versions of material can be easily produced by photocopy enlarging original material</li> </ul>
Access to upper floors	<p>Installing lifts can be expensive however, it's possible to "bring the upstairs down" through</p> <ul style="list-style-type: none"> <li>• Providing large format photos of the rooms</li> <li>• Bringing some small exhibition items down for visitors</li> <li>• Developing a video or interactive about the rooms</li> </ul>
Circulation	<p>This can be difficult where there are small rooms such as in a house museum. In larger settings you may need to consider rest spots</p> <ul style="list-style-type: none"> <li>• Ensure there a clear paths for visitors to move through spaces</li> <li>• Consider how wheelchairs, prams and walking frames are able to move through spaces- if you have tight areas you may need to have photos of exhibits or guides who can bring small items to visitors</li> </ul>
Multimedia exhibitions	<ul style="list-style-type: none"> <li>• Provide transcripts or text descriptions of recordings</li> <li>• Provide audio description of visual material</li> <li>• Talk to organizations such as Technical Aids for the Disabled about the preparation of multimedia material for people with disabilities</li> </ul>
Website	<p>Websites and email can be useful in assisting visitors in preparing for a visit to your museum/gallery.</p> <p>Ensure that your website is accessible by complying with the W3C guidelines. Further information is available through Vision Australia <a href="http://www.visionaustralia.org.au/webaccessability">www.visionaustralia.org.au/webaccessability</a></p>
Public facilities	<p>Disabled toilets and facilities for carers with young children (such as a change table or a quiet space to feed a baby) will make your museum/gallery more</p>